

BANK RECONCILIATION – SCHEDULE B

BANK RECONCILIATION	FINANCIAL YEAR ENDING 31 MARCH 2025
Authority name and ref.	EAST DRAYTON PARISH COUNCIL
Prepared by: Clerk and RFO	Gillian Squire Date:: 15/04/25
Approved by : Chairman	SJ Manson Date : 15/04/25

Balance per bank statements as at 31 March 2025	£	TOTAL £
Balances on all bank accounts as at 31 March 2025, no petty cash held		
TSB		3381.19
Less: un-presented cheques		0.00
Add: un-banked cash		
None		
TOTAL – NET BANK BALANCES AS AT 31 MARCH 2025		3381.19

The net balances reconcile to the Cash Book for the year, as follows:

CASH BOOK (receipts and payments)	£
Opening balance:	3499.45
Add: Receipts in the year:	10358.45
Less: Payments in the year:	-10476.71
CLOSING BALANCE PER CASH BOOK @ 31 MARCH 2025	3381.19

Explanation of variances – pro forma

Name of smaller authority: **EAST DRAYTON PARISH COUNCIL**
County area local councils and parish meetings only

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	3,448	3,499				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	3,579	4,181	602	16.82%	YES	Higher precept granted	
3 Total Other Receipts	10,028	6,177	-3,851	38.40%	YES	NP grant 23/24 £4000 greater than the grant received 24/25	
4 Staff Costs	1,681	1,687	6	0.36%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	11,876	8,769	-3,086	25.99%	YES	£4000 less spent on NP than in 23/24 (see income)	
7 Balances Carried Forward	3,499	3,381				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	0	0				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments at	1	1	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable